



NTC Cir.No. 11/2019 /3298-02

Dated : 24<sup>th</sup> Jan, 2019

**Only by E-mail**

All the State Secretaries,  
State Associations of  
Bharat Scouts & Guides,  
**Indian Union**



**Sub : Courses for Assistant Leader Trainers (SW).**

Dear Brothers / Sisters,

We are glad to inform you that the 83<sup>rd</sup> Course for Assistant Leader Trainers (Scout Wing) will be conducted at National Training Centre, Pachmarhi. The details of the course are as follows :

1	<b>Name of the Course</b>	Course for Assistant Leader Trainers (Scout Wing).
2	<b>Dates</b>	07.06.2019 to 13.06.2019 (Seven Days).
3	<b>Venue</b>	Bharat Scouts & Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881
4	<b>Reporting</b>	07.06.2019 : Registration before lunch in proper Uniform. Late comers will not be admitted for any reason.
5	<b>Departure</b>	13.06.2019: After Lunch. (Accordingly return journey reservation may be made.)
6	<b>Fee</b>	Dev. Fee Rs. 200/- + Special Fee Rs. 80 = <b>Total Rs. 280/-</b> .
7	<b>Financial Assistance</b>	Participants have to bear their own travelling expenses.
8	<b>Who can Attend</b>	<ol style="list-style-type: none"><li>1. Must have thorough understanding and competence of the Principles, Aims and Methods of Scouting.</li><li>2. Must have the experience of at least one year after the completion of Pre-ALT Course successfully.</li><li>3. Run the Unit effectively as a warranted Unit Leader. A certificate to this effects is to be submitted along with application of the course (this condition is not applicable in case of full time Professional at all level).</li><li>4. Must have a good ability as practical Scouter and a good record as a Warrant Holder.</li><li>5. Should assist for the whole duration atleast one Basic / Advanced Course in his / her section after Pre-ALT Course.</li><li>6. Should complete the Pre-Course Assignment successfully.</li></ol>
9	<b>What to Bring</b>	Usual camp kit, 2 Sets of correct and complete Uniform as per APRO II (Black shoes with lace, black socks, HWB Scarf, Woggle, Nylex Belt etc.). BSG Tracksuit for filed activities. Mosquito net, Personal Medicines, light Bedding, Torch, Odomos tube, Notebook 200 pages, Chart Papers (atleast 6), Pen, Pencil, Marker Pen & Good colourful materials to demonstrate Games etc. are required. <b>Reference books</b> : Scouting for Boys (Hindi/English), Scheme of Training (SW), APRO I&II, Aids to Scoutmastership, Rules book, Job Profile book etc. <b>Note</b> : If any lady candidate attending from state, advance information may be sent to NTC

10	<b>Pre-Course Assignment</b>	Every participant has to submit the completed Pre-Course Assignment at the time of registration. Pre-Course assignment questionnaire is enclosed.
11	<b>Last Date</b>	Last date of receiving application – 6 <sup>th</sup> May, 2019.
12	<b>Quota</b>	02 from Each state. Preference will be given to unserved areas where there is no Trainers or from Cub and Rover section.
13	<b>Aadhaar Number</b>	The Aadhaar Number is compulsory. Photocopy of Aadhaar is to be submitted at the time of Registration.

Application duly filled in and recommended by state officials should reach at NTC on or before last date. State Training Commissioners are requested to take immediate action and make use of this opportunity for the betterment of Scouting in your State. Please see that more stress is given to Cub and Rover Section also to unserved areas where there are no Trainers.

Your co-operation is solicited

Thanking you.

Yours in Scouting,

  
( M. S. Qureshi )  
Joint Director, NTC

Encl. :

1. Pre-Course Assignment.
2. Application Form.
3. Self Learning Materials.
4. Recommendation Form to be filled up and signed by State Authority may be submitted along with application form for immediate preparation of Hon'ble Charge.
5. Photocopy of Aadhaar Card.

Copy to :

1. All the NHQ office Bearers.
2. All the Asst. Directors to promote weaker sections & full participation from their regions.
3. The Public Relation Officer for publication in NHQ Magazine.
4. The State Training Commissioner (S) for sending applications of eligible candidates.



## PRE COURSE ASSIGNMENT – ALT COURSE

( This should be prepared in separate sheets bounded  
in one booklet presentable manner )

### ASSIGNMENT NO - 1

#### ANSWER THE FOLLOWING QUESTIONS AFTER READING “SCOUTING FOR BOYS”

1. “I have received a secret letter from another friend once ..... which act as sign posts for a Scout who notices and remembers them”. Complete the incident and write in which Camp Fire Yarn it is given.
2. What is the ‘Note to Parents’ given by B.P. in Scouting for Boys ?
3. Discipline and obedience are as important as bravery for Scouts and soldiers. Narrate B.P.’s explanations.

### ASSIGNMENT NO – II

#### ANSWER THE FOLLOWING QUESTIONS AFTER READING “AIDS TO SCOUTMASTERSHIP”

1. “The first requisite for a successful teacher is knowledge of the nature of boy” – Dr. Saleeby.  
  
What are the qualities in the boy have to be taken in to consideration? Explain each one.
2. What is the aim of Scouting? What are four branches of Scouting analyse?
3. What is meant by Continenence? What are the duties of Scoutmaster in this regard?

### ASSIGNMENT NO – III

1. Prepare 50 quiz questions from “Scouting for Boys” with answer and also mention the page number & yarn number and submit separately in his / her own handwriting.
2. **Prepare 100 stories from Scouting for Boys in his / her own handwriting.**
3. A Group Photograph of your unit in which you are seen.

### ASSIGNMENT NO – IV

Be able to answer the questions on following ten handouts and translate handouts in his/ her own handwriting.

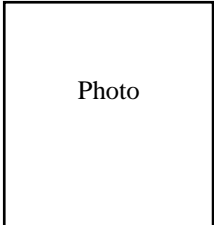
1. What is Scouting.
2. Group Dynamics.
3. Importance of Games on Courses.
4. Creating Learning Experiences
5. Use of Audio Visual Aids.
6. Micro Teaching.
7. Selection of Course Staff.
8. Obtaining and Using Resources.
9. Community Development Project.
10. Prime Minister Shield Programme.
11. Designing a Course Programme.



**APPLICATION FOR ASST. LEADER TRAINER COURSE**

To

The Dy. Director (S) Ldr. Trg.  
 Bharat Scouts & Guides,  
 National Training Centre,  
 Pachmarhi, M.P. 461881.



Photo

Sir,

**AADHAR Number of Participant :**

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**(Candidates must submit the photocopy of Aadhar Card at the time of Registration)**

I hereby apply for the Course for Assistant Leader Trainers to be held at NTC Pachmarhi from ..... to .....

Name of State \_\_\_\_\_

1 Full Name (In Block Letters) \_\_\_\_\_

2 Full Home Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Pin Code \_\_\_\_\_

Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

3 Date of Birth \_\_\_\_\_ (..... Year, ..... Month, ..... Day)

4 Name of the Unit \_\_\_\_\_

5 Education Qualification \_\_\_\_\_

6 Scouting Qualification \_\_\_\_\_

Sl	Name of the Course	From	To	Place	Certificate No. & Date	Leader of the Course
1	Basic Course					
2	Advanced Course					
3	HWB Course					
4	Pre-ALT Course					

7 Training Courses Assisted after Pre-ALT.

Sl	Name of the Course	From	To	Type of Course	Type of Work Done	No. of Participant	Leader of the Course
1							
2							
3							
4							

Produce Certificate issued by Competent Authority.

**Signature of the Candidate**

Forwarded By :

**State Secretary / Jt. State Secretary**

**Note :** If the candidate qualifies in the above course, Hon'ble Charge may please be issued.  
Recommendation duly filled and signed is enclosed.

**State Training Commissioner (Scout)**

Encl :

1. Photocopy of HWB Parchment - Attested by STC(S).
2. Photocopy of Pre-ALT certificate - Attested by STC(S)
3. Unit Running Certificate - Attested by STC(S)
4. Course Assisted Certificate by Competent Authority.
5. Attested copy of valid warrant.
6. Photocopy of Aadhaar Card.



**Recommendation for appointment as  
Assistant Leader Trainer (Scout Wing)**

AADHAR Number  
of Participant :

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(Candidates must submit the photocopy of Aadhaar Card at the time of Registration)

1. Name of the State Association : .....

2. Name of the Candidate : .....  
(Block letters)

3. Full Postal Address : .....

.....

..... Pin Code 

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E-mail ID : ..... Phone/Mob. ....

4. Date of Birth : 

D				M					Y				
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 Age : ..... Years.

5. Educational Qualifications : .....

6. Name of the Group : .....

Registered from : ..... Warrant No. .... Date : .....

7. Completed HWB in Cub/Scout/Rover : .....

Name of District ..... Place .....

8. H.W.B. Parchment No. & Date : Parchment No. .... Date .....

9. Pre-ALT Course : Certificate No. .... Date .....

10. ALT Course : Certificate No. .... Date .....

11. Details of Training Course after completing Pre-ALT :

Courses Date	Venue	LOC	Cert.No./Date

12. Current Rank / Position in the Movement : .....

Date : .....

**Signature of the Applicant**

**TO BE FILLED BY STATE TRAINING COMMISSIONER (S)**

	Remarks
Scouting Knowledge	
Leadership Qualities	
Willingness to spare time	
Warrant Holder	

**State Training Commissioner (S)**

**State Secretary /Jt. State Secretary**

**State Commissioner (S)**

**State Chief Commissioner**

**Date :** .....

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**FOR THE USE AT NATIONAL TRAINING CENTRE**

Recommendation received on :

Recommendation for appointment :

**Dy. Director Scout (Leader Training)**

**National Commissioner (S)**

**Chief National Commissioner**

Honourable Charge No. : \_\_\_\_\_ Date : \_\_\_\_\_ Issued On : \_\_\_\_\_



## Instructions to the Participants

### Course for Assistant Leader Trainers

Dear Brother & Sister,

Greetings from National Training Centre, Pachmarhi.

We are happy to inform you that you have been selected to undergo the Course for Assistant Leader Trainers. It is an important course, as it is a turning point in your Scouting life. Once you become an Assistant Leader Trainer, it is entirely a different responsibility to deal with the Training of Adult Leaders. Hence, change your mind to be much more matured before reaching National Training Centre, Pachmarhi. Prepare yourself by reading more books on Scouting especially Scouting for Boys and Aids to Scoutmastership.

To become an Assistant Leader Trainer, you must be more careful in wearing your Uniform with all parts as per APRO Part II. Just a reminder not to forget the following things :

1. Blue Beret cap with cap badge.
2. HWB Scarf, HWB Woggle & Beads.
3. Shoulder badge of your Group / State – not India, immediately below the seam with **Little Curve** – APRO Part II, Page 23.
4. Rank Badge of your section 4 CM above the left pocket.
5. BSG Stripe and name plate on the right pocket.
6. Nylex belt supplied by NHQ.
7. Black socks only without any marks.
8. Black Leather shoes with lace – not in any other colour partly.
9. Please see the proper hair cut is a must.
10. Shirt and Trousers must be with correct colour not faded not used in your Basic Course.
11. Photocopy of Aadhaar Card to be submitted, at the time of Registration. Without Aadhaar card, admission will not be given.

### **Other Instructions :**

1. Come with preparation on Quiz on Scouting for Boys.
2. Before coming to National Training Centre, read the Self Learning Module which was supplied by your State Training Commissioner (S). Will be examined during the course.
3. Colourful materials are to be brought to conduct a MODEL GAME and on given topic at least five Drawing Sheets to prepare Teaching Aid & different Colour marker pens.
4. Materials for Lesson for Demonstration.
5. Pre Course Assignments are to be submitted at the time of Registration.

It is a request that not to force the Leader of the Course to send you back from NTC due to non-availability of above materials. Sending any candidate back is also an unhappy moment for NTC. LATE COMERS WILL NOT BE ADMITTED.

A Hearty Welcome Awaits you at National Training Centre.

To,  
All individual Participants.